

MALMESBURY LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP (LHFIG) ACTION TRACKER

	Item	Update	Latest Actions & Recommendations	Priority	Who
	Date of meeting: 12th July 2022 Meeting Notes				
1.	Attendees and apologies				
	Present:	Cllrs Elizabeth Threlfall, Chuck Berry, Gavin Grant. Steve Hind, Becky Chivers, Peter Hatherell, Claire Mann, Graeme Wood, Phil Exton, Mike Fraser, Ian Cain, Roger Budgen, Ellen Blacker, Pauline Cameron, Caroline Minshell, Dai Davies.			
	Apologies:	Cllr Martin Smith, Sam Crawford, Nick Hare, Chris Pope.			
2.	Notes of last meeting				
		The minutes from the CATG meeting dated 26 th April 2022 are here: LHFIG meeting notes 26th April 2022			

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3.	Financial Position				
		<p>Budget 2022-23</p> <p>(a) £26,150.00 - LHFIG allocation 2022-23</p> <p>(b) £38,175.41 - Underspend from 2021-22 (Inc. committed schemes)</p> <p>(c) £0.00 Area Board underspend</p> <p>(d) £0.00 - 3rd party Contributions TBC</p> <p>(e) £64,325.41 Total Budget 2022-23 (a+b+c+d)</p> <p>(f) Committed /New schemes 2022/23 = £34,650.00</p> <p>Current Balance £29,675.41 (e-f)</p>			
4.	Top 5 Priority Schemes (Priority 1)				
	<p>Issue 5438 Brinkworth footway Submitted 16/06/17</p>	<p>06/03/20 Substantive bid successful. £5000 allocated from 2019/20 budget.</p> <p>26/04/22 Gigaclear commenced on 11th April. Ringway to commence on 19th April.</p>	<p>12/07/22 Works complete. Final account being resolved.</p> <p>CLOSE issue</p>		
	<p>7-19-5 Mill Lane Malmesbury Submitted 7/08/19</p>	<p><i>Request for Mill Lane to have two way access for cycles.</i></p> <p>08/02/22 Draft traffic orders prepared. To be advertised. Advert 17th Feb to 14th March.</p> <p>26/04/22 One objection which has now been withdrawn. Operational date for the order to be confirmed.</p>	<p>12/07/22 Operational date 30th June. Ringway to implement signing.</p> <p>CLOSE issue</p>		

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	<p>7-20-6 (submitted 08/10/20) Junction/bend at Happy Land / Waterhay lane Ashton Keynes</p>	<p>Issue that navigating the bend is dangerous. Blind bend in both directions and cars are required to stop on bend when trying to turn Right onto the unnamed road (believe it is C70) that leads up to bradstone pavilion. Consideration of signing / road markings</p> <p>01/12/20 Suggest package of minor signing and road marking improvements including bend warning signs and possible chevrons. Estimate of cost £2,500. Agreed as Priority 1</p> <p>07/09/21 Scheme designed and agreed with Parish Council. Works package issued to Ringway.</p> <p>26/04/22 Scheme generally complete although one error during road marking implementation to be rectified.</p>	<p>12/07/22 Scheme complete.</p> <p>CLOSE issue</p>		
	<p>7-20-7 Submitted (08/10/20) Gloucester Road / Old Station Mews Malmesbury</p>	<p>Drop kerb request adjacent to Malmesbury Fire Station.</p> <p>https://www.google.co.uk/maps</p> <p>07/09/21 Footway could be extended by approx. 20m on western side of Old Station Mews to enable crossing point to south of Kwik Fit. It is understood that the land required for the footway extension is owned by Wiltshire Council but not highway land so investigation required. The post box would also have to be moved.</p> <p>16/11/21</p>	<p>12/07/22 Land issues being progressed.</p>	1.	

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		<p>Land issue complications established and to be resolved if the decision is made to extend the footway. This will take time.</p> <p>SH to organise TEAMS meeting to discuss. Phil Exton, Gavin Grant, Elizabeth Threlfall to be invited.</p> <p>08/02/22</p> <p>Decision to continue in two phases.</p> <p>1 Continue with dropped kerb crossings where possible.</p> <p>2. Continue to progress issues to enable footway to be extended including land and moving post box.</p> <p>26/04/22</p> <p>3 way lights required for the sets of dropped kerbs near the fire station and currently in the Ringway programme for Feb 2023. If the land issues regarding the footway extension can be resolved then it is possible this could be undertaken at the same time.</p>			
	<p>7-21-7 Easton Grey- Crossroads, Easton Grey Plain Submitted 14/6/21</p>	<p>Vehicles not stopping. 'STOP' sign request</p> <p>07/09/21</p> <p>Report that signage is poorly positioned and not visible. SH to visit site.</p> <p>16/11/21</p> <p>Site meeting undertaken.</p> <p>Proposal to move give way sign further away from the junction.</p> <p>Agreed to be progressed. Approx cost £200</p> <p>08/02/22</p> <p>Confirmation received that Easton Grey PC will contribute 30%.</p> <p>Target works completion before the end of March.</p> <p>26/04/22</p>	<p>12/07/22</p> <p>Works complete.</p> <p>CLOSE issue</p>		

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		Ringway being chased to complete this work		
7-21-12 Sign / road markings on cycle route between Malmesbury / Sherston	<p>08/09/20 Request by 'sustainable Sherston' to promote cycle link on Foxley Road between Malmesbury and Sherston (and vice versa). Refer to submitted document. Route signing, road markings etc. Approx. length 4.25km</p> <p>01/12/20 Outline design remains outstanding. Broad estimate of costs for cycle route direction signs and road markings along length £2000+</p> <p>Suggest repeater signs and painted signage on the road are unnecessary. Consider at junctions only to reduce impact on local environment. Contribution to be requested from PC.</p> <p>22/06/21 'Highways Improvement request' form required to enable scheme details to be logged and possible prioritisation.</p> <p>8/02/22 Design work delegated. Not yet started due to other commitments.</p> <p>26/04/22 Design to commence in May.</p>	<p>12/07/22 Discussion with Martin Smith undertaken. Design and costs being developed. Current estimate £6500.</p>	1.	
<p><u>Issue 3699 / Issue 4260</u> <u>Issue 4677, 5602</u></p> <p>The Triangle grid ref ST 930 874. Junction layout at the Triangle War Memorial.</p>	<p>The Triangle was discussed with Martin Rose. No information available. SH to organise TEAMS meeting to discuss. Phil Exton, Gavin Grant, Elizabeth Threlfall, Roger Budgen to be invited. SH to query £1400 for topo survey.</p>	<p>12/07/22 Site meeting undertaken. It was agreed that effective enforcement of the existing weight restriction was the initial way</p>	1.	

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		<p>08/02/22 Topo survey for The Triangle obtained. TEAMS meeting undertaken.</p> <p>26/04/22 Gavin to contact Kingsley Hampton to discuss possible solutions regarding HGV issues. Martin Smith has suggested lorry watch. SH to arrange site meeting to discuss the junction at The Triangle and in relation to the HGV issues in Gloucester St. (GG, ET, PE, SH)</p> <p>Add to Priority 1 list</p>	<p>forward. Councillors to discuss with Police and consider 'lorry watch'.</p> <p>Town Council considering relocation of war memorial.</p> <p>Site meeting with Becky and Councillors to clarify maintenance issues along Gloucester St.</p> <p>Becky to arrange refresh of road markings at junction of Abbey Row with the 'Triangle'</p>		
<p>7-21-1 Sherston - Bollards, Church St (opposite Gray's garage) Submitted 14/2/.2021</p>	<p>Request for bollards. Large vehicles mount the footway to pass oncoming traffic.</p> <p>22/06/21 Bollard solution possible. Traffic Management costs could be expensive. SH to discuss with Ringway.</p> <p>16/11/21 Cost estimate approx. £3,000 Confirmation from Parish Council that 30% contribution is acceptable. Martin Smith to confirm style of bollard. This may affect cost. (Check whether any permissions are required for a conservation area.)</p> <p>08/02/22 As the work is within the highway, permissions from conservation officers are not required unless controversial.</p> <p>26/04/22</p>	<p>12/07/22 Detail being considered. General concern within Highways about placing bollards closer than 450mm to edge of carriageway. Possible changes to footway. Further discussion required with Martin Smith.</p>	<p>1.</p>		

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		Bollard solution prioritised to be progressed. Add to Priority 1 list			
	7-21-2 Ashton Keynes – Old Manor Farm, North End, SN6 6QR Road safety issue Submitted 1/1/2021	26/04/22 Issues associated with the Thames Path to be prioritised Hedge trimming Refresh of centre lines and consideration of cats eye replacement. Locations for pedestrian in road signs. Add to Priority 1 list	12/07/22 Signing and road marking proposal being developed. Existing hedge growth likely to affect sign locations. Extent of hedge trimming to be established once design proposal is available.	1.	
	7-22-5 B4042 Lea Top	Request for safety measures. 26/04/22 Check collision history. Consider tree trimming and warning signs. Possible bus shelter removal. Add to Priority 1 list	12/07/22 Site visit undertaken. Signing and road markings being developed. Hedge growth prevents sign installation on approach from the west and cannot be removed until end of bird nesting season (March to end of August). Further discussion required on whether bus shelter is to be removed.	1.	
5.	Other Priority issues				
a)	6314 Lea village	16/11/21 ET requested issue to remain on the tracker. ET discussing with Danny Everett from Wiltshire Council Drainage team. 26/04/22	12/07/22 No progress		

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		ET to discuss with Danny Everett.			
b)	<p>7-20-9 Dauntsey, The Green to the junction with Brinkworth Road. Submitted 10/9/2020</p>	<p>Footway request</p> <p>07/09/21 Site meeting undertaken. Maintenance to be undertaken asap by Matt Perrott Problem to be left on the tracker to form a substantive bid asap</p> <p>16/11/21 The Parish Council are progressing with SIDS and are awaiting agreed maintenance issues to be undertaken</p> <p>08/02/22 SID working well. Becky to discuss maintenance issues with Matt Perrott.</p> <p>26/04/22 Maintenance of 'SLOW' and edge markings on Becky's list.</p>	<p>12/07/22 ET to discuss possible flattening of verges with Becky.</p>		
c)	<p>7-21-6 The Dauntsey / Seagry Road south from Great Somerford running between Honey Acre Farm and Broadfield Farm. Submitted 21/9/20</p>	<p>Request for speed limit change</p> <p>22/06/21 Metro count has been requested. Send SID process to Elizabeth Threlfall.</p> <p>07/09/21 SID process sent to Elizabeth Threlfall. Possible extension of speed restricted area in the future. PC to consider and discuss with ET</p> <p>16/11/21</p>	<p>12/07/22 No progress</p>		

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		<p>Not suitable for a 30mph limit. A speed limit review to assess for suitability would cost £2500.</p> <p>08/02/22 Parish Council to submit a Traffic Survey Request form for a metro count.</p> <p>26/04/22 Traffic survey counts still to be undertaken. PC requests for verge Planter box details and locations will have to be approved by Becky Chivers.</p>			
d)	<p>7-21-8 Brinkworth, Causeway End – Submitted 29/6/21</p>	<p>Request for speed limit review</p> <p>16/11/21 SH reviewed placement of 30mph signs and confirmed they are correct. A speed limit review would cost £2500 and could result in removal of 50mph limit on B4042.</p> <p>26/04/22 Derestricted speed limit concern at Causeway End on the lane that leads to the byway connecting to Shoemaker Lane.</p>	<p>12/07/22 ET to discuss with Parish Council.</p>		
e)	<p>7-21-10 Brokenborough – pedestrian safety Submitted 2/8/21</p>	<p>Replace road markings- edge lines and ‘SLOW’ markings. 20mph limit Restriction to HGV’s</p> <p>16/11/21 SH discussion with MS 20mph limit could be considered. The cost of the assessment is £2500. Martin Smith to discuss with PC.</p> <p>26/04/22 Discussion with Martin Smith and PC required.</p>	<p>12/07/22 Refresh of existing road markings can be undertaken if PC raise a request on ‘MyWilts’ online reporting.</p>		

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f)	7-22-2 Sherston – approach speeds	20mph assessments, gateways, loading bay outside Coop. PC to discuss village gate locations and details with Becky Chivers.	12/07/22 Becky is liaising with PC		
g)	7-22-4 Malmesbury – Old Alexander Rd/ Park Road	Request to reduce width of junction. 26/04/22 Outcome of planning application in September will help to decide how to proceed.	12/07/22 No action at present		
6.	New Issues submitted since previous meeting				
	7-22-6 Corston, A429 junction with Mill Lane.	Road safety on bend on approach from Malmesbury.	12/07/22 PC considering a SID		
	7-22-7 Ashton Keynes - Happyland	Street name plate on the corner of Happyland and The Mead, seen when approaching from High Road.	12/07/22 Councillors will address this. CLOSE issue		
7.	Other items -				
	<ol style="list-style-type: none"> 1. Malmesbury, Gloucester St – HGV issue. Discussed in conjunction with solutions for the ‘Triangle’. 2. Additional funding for road markings to be made available. 				

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8.	Agreement of Priority 1 schemes (Max 5 to be progressed at any one time) Note: Issues which are 'Greyed out' indicate approved schemes which are progressing towards implementation. Schemes Highlighted in yellow require Area Board approval)
	<p>1. Gloucester Rd/ Old Stn Mews – initial dropped kerbs. Cost estimate £4000 (LHFIG £2800, Malmesbury TC £1200) plus additional footway to be considered</p> <p>2. Malmesbury to Sherston cycle route signing. Cost estimate £6500 (LHFIG £4550, Sherston PC £1950)</p> <p>3. Malmesbury, The Triangle including Hgv issues</p> <p>4. 7-21-1 Sherston, Church Street proposed bollards. Cost estimate being reviewed</p> <p>5. 7-21-2 Ashton Keynes – Issues associated with Thames Path crossing of the B4696.</p> <p>6. 7-22-5 B4042 Lea - safety measures to be considered.</p>
9.	Date of Next Meeting:
	Tuesday 18th October 2022

Malmesbury Community Area Transport Group

Highways Officer – Steve Hind

1. Environmental & Community Implications

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1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Malmesbury Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Malmesbury Area Board will have a remaining Highways funding balance of £29675.41.

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1 There are no specific safeguarding implications related to this report.

